

UPLOWMAN HALL HIRING AGREEMENT

THIS AGREEMENT is made on the date (1) and between the COMMITTEE (2) and the HIRER (3) named below whereby in consideration of the sum(s) mentioned (4):
THE COMMITTEE agrees to permit the HIRER to use UPLOWMAN VILLAGE HALL for the purpose of (6) and for the period(s) described below.

1. DATE
2. UPLOWMAN HALL & RECREATION ASSOCIATION
(b) Authorized representatives;.....*Lynne Veen*.....
Address*Crossways House., Uplowman, Tiverton*.....
.....*EX16 7DP*.....
Tel No.*01884 820467*.....*07793536129*.....

3. HIRER
Name of individual hirer or organization's authorized representative:
.....
Address.....
.....
Tel No

4. Hiring Fee£ Use of hall and kitchen
Cleaning£ To be charged if the hirer requires VHRA to
(delete if not required) clean the hall following the event. See 12c overleaf
Less deposit£ To be paid upon return of this agreement. See overleaf
Balance£ payable on or before the conclusion of
Cheques payable to VHRA the event for which the Hall is hired for.

5. Hire of equipment Please tick as required
Crockery 50p per setting
White chair covers 50p per cover.
Covers to be taken away, washed & returned within 1 week of use.
Glasses. If you bring your own wine and or Champagne you must supply and clean your own
Glasses. If you use VHRA glasses it is 10p per glass
VHRA can supply wine and glasses if you wish approx £9 per bottle (Wine)

6. Premises: Whole of Hall or Part of Hall only, namely.....
** If you require a bar please tick the box. Last orders 11.45pm unless otherwise agreed
Time you require the bar to start from

7. Purpose of Hiring Uplowman Village Hall:

8. Period of Hiring Date (s).....
Time (s).....

9. Signed*Lynne Veen*.....Village Hall representative

10. SignedHirer Please read conditions overleaf before signing
I have read and agree to the conditions overleaf. Please tick

11. Caterers If you are having caterers please give contact details
Name

** Uplowman Village Hall is licensed so we are able to provide a bar for you. Please see notes 10 & 11 Overleaf.